



Title: Property Accountant

Location: 121 King Street West, Toronto, Suite 2100

About Pure Industrial

Headquartered in Toronto Canada, Pure Industrial is one of Canada's leading providers of industrial real estate. Pure offers its customers fully integrated, full-serve solutions that are critical for the Canadian supply chain.

Pure Industrial acquires, develops, leases and manages a portfolio of high quality, strategically located industrial real estate across Canada. We currently have over 22 million square feet and more than 170 properties in our portfolio.

Pure Industrial is a portfolio company of Blackstone and Ivanhoe Cambridge which provides the Company access to a broad knowledge base, expertise and support.

Role Summary

Report to the Manager, Property Accounting. The successful candidate will be a self-starter, responsible and a confident individual who possesses high energy, excellent time management and organizational skills, who can rise to and meet challenges, and adhere to strict deadlines. They will be a strong team player, have an eye for detail and possess excellent verbal and written communication skills.

Core Responsibilities

- Responsible for the full cycle day-to-day accounting which includes: preparing journal entries, accruals, reviewing accounts payable, completion of bank reconciliations, HST reconciliations, and balance sheet account reconciliations.
- Prepare CAM and Tax recoveries and reconciliations for properties.
- Prepare monthly cash flow projections and cash distributions.
- Review and generate monthly billings for tenants.
- Liaise with property management, leasing and other departments pertaining to daily operations.
- Oversee lease setup and create recovery models for newly acquired properties.
- Month-end close procedures, including the preparation of monthly financial statements and financial reports, as well as monthly variance analysis and discussion to support budget overages and margin erosions for assigned properties.

- Work with property management and other parties to prepare annual budgets and quarterly reforecasts.
- Assist with year-end audit processes through the preparation of audit working papers.
- Identify opportunities for process improvements or efficiencies.
- Other ad-hoc projects.

Required Skills and Experience

- 4-5 years of property accounting experience required
- CPA designation or working towards obtaining a designation
- Excellent time management skills, ability to meet tight deadlines and attention to detail
- Intermediate to advanced Excel skills
- Excellent verbal and written communication skills
- Experience with JV reporting and intercompany transactions is preferred
- Experience with Yardi is preferred

Interested applicants should send their resumes to: talent@pureindustrial.ca